

RUNGE INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS / PROPOSAL (RFQ/P)
INDEPENDENT FINANCIAL AUDIT SERVICES

Fiscal Year Ending August 31, 2026

With Option for Four (4) Annual Renewals

I. NOTICE OF PROCUREMENT

Runge Independent School District (“District”) is soliciting sealed qualifications/proposals from qualified independent certified public accounting firms licensed to practice in the State of Texas to perform the District’s annual independent financial and compliance audit for the fiscal year ending August 31, 2026, in accordance with applicable state and federal requirements.

This procurement is issued pursuant to:

- Texas Government Code Chapter 2254 (Professional Services Procurement Act)
- Texas Education Code §44.008
- 19 Texas Administrative Code §109.23
- TEA Financial Accountability System Resource Guide (FASRG)
- Uniform Guidance (2 CFR Part 200), when applicable

The District reserves the right to reject any or all proposals, waive minor informalities, request clarifications, negotiate terms, and award the contract in the best interest of the District.

This engagement is for the District’s required annual financial and compliance audit only and does not include forensic accounting, fraud examination, or investigative review services unless separately authorized by the Board of Trustees.

II. DISTRICT PROFILE

Legal Name: Runge Independent School District

Fiscal Year End: August 31

Enrollment: Approximately 160 students

Campuses: One (1) PK–12 campus

Annual Operating Budget: Approximately \$8,680,000

Funding Sources: Local, State, Federal

Debt Position: No bonded indebtedness

Recapture Obligation: Approximately \$3,000,000

Governance Status: TEA Conservator Assigned

III. PURPOSE

The purpose of this RFQ/P is to identify and engage an independent auditing firm to perform the annual financial audit and related compliance services in a manner that promotes fiscal transparency, compliance, accurate financial reporting, strengthened internal controls, and governance accountability.

IV. SCOPE OF SERVICES

A. Annual Financial Audit

B. Single Audit (If Required)

C. Internal Controls Review

D. Risk-Focused Review Areas

V. REQUIRED DELIVERABLES

- Independent Auditor's Report
- Annual Financial Report (AFR)
- Single Audit Report (if required)
- Management Letter
- Governance Communication Letter
- Internal Control Findings Report
- Compliance Findings Report (if applicable)

VI. REQUIRED COMMUNICATIONS

Mandatory meetings include Entrance Conference, Interim Status Meeting, Exit Conference, and Board Presentation of Final Audit.

VII. MINIMUM QUALIFICATIONS

Firms responding must:

- Be licensed in Texas
- Have at least five (5) years governmental auditing experience
- Have Texas ISD experience
- Have Single Audit experience
- Have no conflicts of interest

VIII. PROPOSAL FORMAT

A. Cover Letter

B. Firm Profile

C. Assigned Team

D. Relevant Experience

E. Audit Methodology

F. References

G. Required Attachments

H. Fee Proposal

IX. EVALUATION CRITERIA

Technical Expertise / Texas ISD Experience – 30%

Staffing & Continuity – 20%

Audit Approach & Methodology – 20%

School Finance / TEA Knowledge – 15%

References – 5%

Price – 10%

X. PROCUREMENT TIMELINE

RFQ/P Issued – July 1, 2026

Questions Due – July 15, 2026

Addendum Issued – July 17, 2026

Proposals Due – July 24, 2026

Evaluation – July 27–30, 2026

Board Award – August 10, 2026

XI. SUBMISSION INSTRUCTIONS

Submit Responses To: Dr. Dino Coronado, dcoronado@rungeisd.org, 830-239-431

XII. TERMS AND CONDITIONS

The District reserves the right to reject proposals, verify information, negotiate terms, and cancel procurement.

XIII. CONTRACT TERM

Initial Term: FY Ending August 31, 2026

Renewals: Up to four (4) one-year renewals.